

## **Lay Member to Annual Conference**

- 1) The Lay Member and alternate shall be elected annually by the Charge Conference. If the charge's lay representative to the annual conference shall cease to be a member of the charge or shall for any reason fail to serve, the alternate member in the order of election shall serve in their place.
- 2) If it becomes necessary to change the Lay Member, you should notify the DISTRICT OFFICE of the change, giving them the name, address, phone & E-mail of the new Lay Member.
- 3) Both the lay members and the alternates shall have been professing members in good standing of The United Methodist Church for at least two years and shall have been active participants for at least four years preceding their election, except in a newly organized church, which shall have the privilege of representation at the annual conference session.
- 4) No local pastor shall be eligible as a lay member or alternate.

### **Duties/Responsibilities**

The Lay Member shall attend the annual conference session (with voice and vote) and shall interpret to the local church the actions of the Annual Conference session. These persons shall report to the local church council on actions of the annual conference as soon as possible, but not later than three months after the close of the conference.

The Lay Member to Annual Conference serves on the following committees by virtue of their office:

Administrative Board/Council  
Pastor/Staff Parish Relations Committee  
Finance Committee