

# **LOCAL CHURCH CAMP COORDINATOR**

## **Duties/Responsibilities**

Outdoor Christian education is a major program area of the conference and an integral part of the local church's programs of education and evangelism. One week of camp more than doubles the amount of intentional Christian education most churches are able to offer. In addition, thousands of youth and adults participate in retreats and camps sponsored by their church, their district, or the conference.

Each local church needs to have at least one person, in addition to the pastor, who is interested in and responsible for promoting camps and retreats. This is the Local Church Camp Coordinator.

**HOW THE POSITION IS ESTABLISHED:** The nominating committee in each local church is asked to secure this person as one of its officers. Following election by the charge conference, the camp coordinator begins serving on January 1.

**FITTING THE JOB TO YOUR LOCAL CHURCH:** Because each church is unique in its setting, membership, and operating styles, this job description will need to be tailored by the camp coordinator to fit his/her particular congregation. The camp & retreat program is designed to serve persons of all ages and interests in each church of our conference.

**FUNCTIONS:** The duties of the Local Church Camp Coordinator include:

- Become informed of the facilities available in our conference camps and retreat centers.
- Become informed of camp and retreat schedules and opportunities for all ages.
- Promote camping and retreats by working with the pastor to set up special promotional events and displays and by helping others "tell the camp and retreat story."
- Assist campers in registering for camps and retreats.
- Become informed of camp and retreat events that happen in fall, winter, and spring. Posters and brochures are published throughout the year.
- Be on the lookout for potential camp and retreat leaders and counselors
- Encourage groups in your church to consider retreats as effective learning, fellowship, and planning methods.

**SUPPORT SYSTEM:** The Local Church Camp Coordinator can expect support from the pastor, active campers in the congregation, camp leaders in the district, members of the conference camp & retreat committee, and the camp & retreat office. Publicity materials are sent to the church throughout the year. These should be given promptly to the Camp Coordinator.